

FedDebt Management Reports

FedDebt training environment on-line demo and discussion:

Reconciliation Report
Financial Activity Summary Report
New Case Entry Report
Return to Agency Report





v2.9.9 NEW CASE ENTRY REPORT B00301 DATE RANGE: 05/01/2008 TO: 05/31/2008

AGENCY: - Miscellaneous Federal Agencies BUREAU: - FedDebt System

REFERRING OFFICE: - Debt Referral

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Agency File ID	FedDebt Debt ID	FedDebt Case ID	DEBTOR NAME	Ref	erred Balance	Tin —	Entry	Entry Date
1234Test	2008-062104	2008062104A	Ellie, Mae	\$	1,660.00		Manual	05/07/2008
987Debt	2008-062105	2008062105A	Susie, Brown		8,725.00		Manual	05/07/2008
Test100	2008-062002	2008062002A	Boxer, Cindy		2,040.00		Manual	05/06/2008
		2008062002B	Joe, Boxer		2,040.00		Manual	05/06/2008
Test101	2008-062101	2008062101A	Betty, Sue		3,550.00		Manual	05/07/2008
Test102	2008-062102	2008062102A	Buddy's Towing Service		102,395.00		Manual	05/07/2008
Test103	2008-062103	2008062103A	Shawn, Lawns		300.00		Manual	05/07/2008
Training01	2008-062001	2008062001A	Ioa, Debt		4,600.00		Manual	05/06/2008

Total number of Debts for XZ1T Training Materials : 7 Amount : 123,270.00

Total number of Debts for above pgms in FDR Debt Referral : 7 Amount : 123,270.00

Report Date: 05/09/2008 11.33.00 Page 1 of 1

Total number of Debts: 7 Amount: 123,270.00

Agency Debt Reconciliation Report:

Agency Reconciliation Report v5.7.2A Report Run Date: 05/09/2008 Agency: 95 , Bureau: XZ01 , Office: FDR , Program: XZ1T

Debt State: ALL, Sample Size: ALL

Agn.	Bur.	Off.	Prg.	Debt ID	Case ID	TIN	L. Name/Bus.	F. Name	A. Case ID	Balance	Principal	Interest	Penalty	Adm. Cost	Loc. Type	PCA	TOP	CNT
_	_	_	_			_										_	_	_
95	XZ01	FDR	XZ1T	2008062001	2008062001A		Debt	loa	Training01	5,606.31	4,100.00	562.52	843.79	100.00	DMS		N	1
95	XZ01	FDR	XZ1T	2008062002	2008062002A		Cindy	Boxer	Test100	3,632.87	2,000.00	956.61	651.26	25.00	DMS		N	1
95	XZ01	FDR	XZ1T	2008062002	2008062002B		Boxer	Joe	Test100						DMS		N	1
95	XZ01	FDR	XZ1T	2008062101	2008062101A		Sue	Betty	Test101	4,892.73	3,450.00	896.28	501.45	45.00	DMS		N	1
95	XZ01	FDR	XZ1T	2008062102	2008062102A		Buddy's Towing Service		Test102	161,485.49	100,000.00	60,597.13	843.36	45.00	DMS		N	1
95	XZ01	FDR	XZ1T	2008062103	2008062103A		Lawns	Shawn	Test103	362.39	250.00	45.65	41.74	25.00	CA		N	1
95	XZ01	FDR	XZ1T	2008062104	2008062104A		Mae	Ellie	1234Test	1,660.00	1,550.00	50.00	10.00	50.00	CA		N	1
95	XZ01	FDR	XZ1T	2008062105	2008062105A		Brown	Susie	987Debt	8,652.74	8,500.00	51.86	25.88	75.00	DMS		N	1
*TOT	AL COMB	95X701	FDRX71	т														
		. 00/1201	· Dioi	•						186,292.53	119,850.00	63,160.05	2,917.48	365.00				8

Agency Reconciliation Report v5.7.2A
Report Run Date: 05/09/2008
Agency: , Bureau: , Office: , Program:
Debt State: ALL, Sample Size: ALL

Agn. Bur. Off. Prg. Debt ID Case ID

TOTAL

F. Name A. Case ID Balance Principal Interest Penalty Adm. Cost Loc. Type PCA TOP CNT

365.00

186,292.53 119,850.00 63,160.05 2,917.48

TIN L. Name/Bus.

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ver 7.7.8 Creditor Agency RTA Report P001.01
Dated: 05/09/08 11.35.31

For Agency Code 95
For Bureau Code XZ01
For Office Code FDR
For Program Code XZ1T
For cases closed after 05/01/2008
For cases returned before 05/31/2008
For Return Reason: All

Return reason Recall Approved Recommended action -**Returned Date** 2008/05/07 **Closed Date** 2008/05/07 **Debt balance** 1660.0 **Remaining principal** 1550.00 Remaining interest 50.00 Remaining admin cost 50.00 Remaining penalty 10.00 Recall status A Compromised - Compromised date -Forgiven amount .00 Bankruptcy desc N Bankruptcy date Agency debtor ID 1234Test01 PCA referral count -Debtor name Mae, Ellie Address 1234 Puppy Avenue Dogtown GA 12345 Phone TIN - TIN type -Date of death - Fed civilian status Fed military status Employer name -Work contact -Address -Phone -Date of incorporation - State of incorporation - DUNS number -Business contact -Address -Phone -



ver 7.7.8 Creditor Agency RTA Report P001.01
Dated: 05/09/08 11.35.31

For Agency Code 95
For Bureau Code XZ01
For Office Code FDR
For Program Code XZ1T
For cases closed after 05/01/2008
For cases returned before 05/31/2008
For Return Reason: All

Return reason Recall Approved Recommended action -**Returned Date** 2008/05/07 **Closed Date** 2008/05/07 Debt balance 362.39 Remaining principal 250.00 Remaining interest 45.65 Remaining admin cost 25.00 Remaining penalty 41.74 Recall status A Compromised - Compromised date -Forgiven amount .00 Bankruptcy desc N Bankruptcy date Agency debtor ID Shawn01 PCA referral count -**Debtor name** Lawns, Shawn Address 13156 Brewer Lane Little KS 15623 4 **Phone** Cell-632-456-7894 TIN - TIN type -Date of death - Fed civilian status Fed military status Employer name -Work contact -Address -Phone -Date of incorporation - State of incorporation - DUNS number -Business contact -Address -Phone -

FedDebt

Ad-Hoc Financial Activity Summary Report *** For: 05/01/2008 through: 05/09/2008

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Agency Code: 95 Office Code: FDR

FedDebt Reports

	Beginning Balance **	New Referrals	Net Collections	Net Accruals	Net Adjustments	Net DOJ Activity	Returned to Agency	
Component								
Principal		\$119,750.00	\$.00	\$.00	\$100.00		\$1,800.00	
Interest	•	\$695.00	\$.00	\$62,465.05	\$.00	•	\$95.65	
Admin Costs		\$365.00	\$.00	\$.00	\$.00	•	\$75.00	
Penalty		\$2,460.00	\$19,346.15	\$19,803.63	\$.00		\$51.74	
DMS Fee		\$.00	\$5,803.85	\$.00	\$.00		\$.00	
TOP Fee		\$.00	\$.00	\$.00	\$.00		\$.00	
PCA Fee		\$.00	\$.00	\$.00	\$.00		\$.00	
Overage		\$.00	\$.00	\$.00	\$.00		\$.00	
DOJ Fee		\$.00	\$.00	\$.00	\$.00		\$.00	
TOTAL		\$123,270.00	\$25,150.00	\$82,268.68	\$100.00		\$2,022.39	

Beginning Debt Count at FedDebt: New Referrals to FedDebt: 7 Debts RTA in the Period: 2

Beginning Debt Count at DOJ: 0 Debts Returned to DOJ in the Period: Debts Returned from DOJ in the Period:

Ending Debt Count at FedDebt: 5 Ending Debt Count at DOJ: 0

Report Date: 05/09/2008 11.29.08

*** Lesser of selected range or last 31 days

^{**} Does not include IPA through EOM

Ending Balance

\$118,050.00 \$63,064.40 \$290.00 \$2,865.74 \$5,803.85 \$.00 \$.00 \$.00

\$190,073.99



Privacy!

 Privacy Information is protected by law -The Privacy Act of 1974

• FedDebt maintains Privacy Information (more information can be found in the FedDebt Privacy Impact Assessment).

 Access to FedDebt data and resources is a huge responsibility – be aware!





FedDebt Privacy Impact Assessment (PIA)

In the **FedDebt PIA**, we declare that FedDebt maintains information about:

<u>Individuals and commercial organizations</u>: name, Taxpayer Identification Number (TIN) (i.e., social security number, or employer identification number), date of birth, work and home address, and work and home phone numbers, financial information, and credit history.

The indebtedness: the original amount of the debt, the date the debt originated, the amount of the delinquency/default, the date of delinquency or default, basis of the debt, debt collection activity information, payments on the account, and amounts accrued for interest, penalties, and administrative costs.

(FedDebt PIA → http://fms.treas.gov/debt/crosserv.html#feddebtpia)





Privacy Data Protection Tips!

- Do not share your password with anyone; Do not retrieve information for someone who does not have authority to access that information
- Lock up your FedDebt reports and other print-outs from FedDebt; retrieve all hard copy printouts in a timely manner
- Ensure that access to applicationspecific sensitive data is based on your job function.
- Ensure that unauthorized individuals cannot view computer screen contents.

- Ensure that hard copies of Sensitive information, when no longer required, are destroyed commensurate with the sensitivity of the data.
- Process only data that pertains to official business and is authorized to be processed on the system
- Do not read, alter, insert, copy, or delete any FMS data except in accordance with assigned job responsibilities. Ability to access data does not equate to authority to manipulate data. In particular, do not browse or search FMS data except in the performance of authorized duties.





Password Tips!

You must protect user IDs and passwords from improper disclosure. You are responsible for any access made under your user ID and password!!

- Do not reveal passwords under any circumstances.
- Do not program login IDs or passwords into automatic script routines or programs.
- Do not share passwords with anyone else or use another person's password.
- Do not write passwords down.
- Change passwords at least every 45 days.
- Choose hard to guess passwords, using a minimum of eight alphanumeric and/or special characters.





General Security Tips!

- Discontinue use of any system resources that show signs of being infected by a virus.
- Attend computer security awareness training held by your employing agency or organization.
- Ensure that security profiles are given based on your manager's approval.
- Ensure that Sensitive information is protected against unauthorized access by encryption according to FMS standards when sending via electronic means (telecommunications networks, e-mail, and/or facsimile).





Report all security incidents of loss or compromise of sensitive data!

If there is an incident, call the FMS Help Desk at 202-874-HELP (4357).

Remember – Security is Every User's Responsibility!

